

Carradale Community Trust Board Meeting 23 October 2023 7.30pm, Village Hall Meeting Room

1. Apologies: None

Attending: Phil Royal PR (Chair); Zofija Sloan ZS (Finance and Administration); Jane Dunbar JD; Lynsay McGeachy LM; Russell Kay RK (Treasurer); Emma Macalister Hall EMH (via Zoom); Margaret Richardson MR (Minute Sec)

2. Minutes of last meeting (25 Sep 23): Minutes were approved as correct and will be sent to Russ Baum for inclusion in East Kintyre website. ACTION: MR

3. Matters Arising: CHEL AGM: EMH representing CCT Board attended the CHEL AGM. She reported back that CHEL's accounts holds £10,000. Harbour Day this year made a small profit of £900. Mooring fees bring in a small income, but it is estimated that 35% of boat owners don't pay. Alan Milstead (AM), chair of CHEL highlighted that CCT are holding a dividend of £1750 which has been ringfenced for CHEL projects. He also reported that a grant of £2,500 has been agreed for when the slip work commences. The general feeling of the group was that once the slip work has been completed, CHEL would be wound up and responsibilities assumed by CCT.

ZS offered to speak to Jenn Lee and Shelagh Cameron to get more background information. A representative from CHEL will be invited to attend the next Board meeting in November to discuss the way forward. ACTION: ZS

EMH will ask for a breakdown in the accounts. ACTION: EMH

AM recommended staying in touch with MOWI regarding their plans for the harbour. The local contact is Warren Harvey.

4. Treasurer's Report: RK had circulated his report prior to the meeting. He asked the Board if they were happy with the way he presented the accounts. The Board agreed and asked if he could produce a 'user-friendly guide'. RK agreed to do so. ACTION: RK

RK explained that he had started to look behind the accounts to get a greater understanding of the background as they are quite complicated. RK and ZS are to meet with W Duncan on 30th October to agree financial processes and a monthly reporting timetable. In his Treasurer's report, RK stated there will be a review of the Trial Balance to develop a greater understanding of the Balance Sheet, Restricted Funds and the associated reconciliations. RK will brief the Board about the Restricted Funds at the December meeting. ACTION: RK/ZS
RK reported that the revised bank mandates had been completed and passed to the Virgin Money branch in Campbeltown. These forms delete the previous Trustees and add the new Trustees. Still to be completed is the changeover of the previous Corporate Administrator for the Virgin Money online portal, to RK. Going forward it is intended that ZS be added to the mandate and load Virgin Money payments and RK to act as second signatory.

5. Network Centre: The previous Trustee responsible for the Network Centre (Hamish Hunter) gave PR a tour of the whole area. There are several areas causing concern as the damp continues to seep through the walls at the back of the Heritage Centre. PR will meet with Jenn Lee to discuss the situation and background of Stirling University's part ownership and he will report back to the Board at the next meeting. ACTION: PR

There was some discussion about the way forward and in the first instance it was agreed that finding a surveyor to assess the damage prior to any work being undertaken was essential. ZS offered to investigate the possibility of local surveyors. ACTION: ZS

JD offered to be the link Trustee via ZS for the Network Centre and HH offered manual labour services to PR if needed. ACTION: JD

6. Projects: Playpark: The Playpark is currently closed for Health and Safety reasons – the spacing around the play equipment is not big enough. At present the playpark is not maintained. It is a large capital project and a huge responsibility for the two or three people who are trying to keep it going. The Board agreed to invite a representative of the Playpark team to the Board meeting in January to discuss it further and find out all the facts. It was suggested someone from the EKCC be invited to this meeting too. ACTION: PR
7. Seneval: ZS has contacted Phil Moorcroft who is the lead for Seneval. He will produce a report for the next meeting. The main concern is the current machinery which is proving not robust enough for the job. The chipper has been away for 6-8 weeks being repaired. To be able to do the job properly the correct machinery needs to be in place.
8. AOB: RK recommended to the Board that CCT should take up full membership with DTAS for a fee of £90 annually. This membership provides greater support and also training from DTAS. The Board agreed and this payment is due at the end of November.
Mike Hurst, owner of the Gold Foundry has offered the new Board a tour round the Foundry.
9. DoNM: 13 November 2023 7.30 Village Hall Meeting Room.

Meeting closed at 20.40