
East Kintyre Community Fund

Minutes of Trustees' Meeting

Date: 19th April 2021, 4.00pm
Location: Online Zoom meeting
Present: Rob Lee (appointed Chair), Alasdair Bennett (appointed Treasurer), Ian Brodie, Shelagh Cameron, Russ Baum (appointed Secretary)

1. Apologies

Trish Collins

2. Declaration of interests

No declarations of interest were offered.

3. Welcoming remarks & appointments

AB welcomed the group to the inaugural meeting of the EKCF, and nominated RB as a Trustee, seconded by IB, and RB was duly appointed.

AB nominated RL as Chair, seconded by IB and, duly appointed, RL chaired the remainder of the meeting. RB volunteered to be Secretary, seconded by IB. AB volunteered to be Treasurer, seconded by IB.

4. Chair's business

- a) RL asked the Trustees to ensure that they complete the Code of Conduct, and Declaration of Interest forms, and send them by e-mail to RB.
- b) RL gave an account of the origins and context of the EKCF, and how it sits in the Community Benefit Society alongside the other anchor members, namely CCWFT and the WKCF.
- c) Some of the more immediate tasks include:
 - Agree on the web site, currently being put together by Rhona Elder.
 - RL asked if the Trustees could read the draft Grant Application Fund and send any questions or comments to RB.
 - AB is setting up a bank account.
 - RB will construct a Register of Trustees.
- d) RL described potential funding sources for the EKCF, including:
 - Community Shared Ownership,
 - Community Benefit Funds, in preference to seeing these go through Argyll and Bute Council, and
 - MOWI, and other local businesses.

AB envisages that existing wind farm contributions will, in the fullness of time, be realigned to the designated local charities, and that, at least in the interim, the EKWFT will serve smaller beneficiaries while the monies for legacy projects, especially those sitting in the LDP, will gravitate towards the Community Fund. SC

suggested we ensure that it is made clear publicly what type of applications are best suited for the different funding groups. It was felt that the web site will be instrumental in getting an optimally-timed message across, along with social media, local publications, and well-placed posters. The vision is for an information-rich web presence, linking across local funding organisations, for which the quantity of management might require extra assistance.

- e) In the context of the Charity's role, we might need to strengthen the input from the Peninver area to contribute to yearly action plans, feeding out of the LDP.

5. AOB

The Charity's year end is 31st March, and the first AGM will need to be before that date.

It was agreed that the Chair, Treasurer, and Secretary will be the three signatories for the bank account, and that we would operate online banking.

The Trustees present at the meeting agreed to have their e-mail information held on record by the office bearers. Public-facing contact information will likely be an official e-mail address, and RL confirmed that a Gmail account already exists, which we could use, though a future address may sit on the domain of any future web presence.

SC offered, on behalf of the group, her thanks to AB and RL for their vision and hard work in getting to this point. The other Trustees echoed her thanks.

6. Date and location of next meeting

It was decided to wait for about three months before deciding on the timing of the next meeting, continuing communication by e-mail in the interim.

The meeting finished at 4.55pm.

Item number	Action	Responsibility	Timing
4 (a)	Complete CoC / DoI forms, and send to RB	All Trustees	Soon, but not urgent
4 (c)	Read GAF, and send comments to RB	All Trustees	Soon, but not urgent
4 (c)	Establish bank account	AB	Soon, but not urgent
4 (c)	Complete Register of Trustees	RB	On receipt of CoC forms